

**SMITHVILLE BOARD OF ALDERMAN**  
**WORK SESSION**

September 15, 2020 6:00 p.m.  
City Hall Council Chambers

**Due to the COVID-19 pandemic this meeting was held via teleconference.**

**The meeting was streamed live on the city's FaceBook page.**

**1. Call to Order**

Mayor Boley, present, called the meeting to order at 6:00 p.m. A quorum of the Board was present. Mayor Boley, Alderman Chevalier and Aldermen Bloemker were in attendance in the City Hall Council Chambers. Other Board members present via Zoom meeting: Alderman Sarver, Alderman Atkins, Alderman Ulledahl and Alderwoman Wilson.

Cynthia Wagner and Chuck Soules were in attendance in the City Hall Council Chamber. Staff present via Zoom: Nickie Lee, Chief Jason Lockridge, Jack Hendrix, Matt Denton and Linda Drummond. Also present via Zoom was Dan Toleikis, contract worker.

**2. Discussion of FY21 Operating Budget**

Dan Toleikis presented the Board with a recap of the FY21 Operating Budget incorporating the changes made following the August 18 Work Session discussion. Changes were made to only three funds all other funds remain the same as presented on August 18.

**August 18 Work Session Recap**

- *FY20 sales and use tax projections increased based on the August 7 monthly distributions.*
- *FY20 expenditure projections increased assuming the approval of FY20 Budget Amendment #3 at the Regular Session this evening.*

The August sales and use tax distribution was roughly \$60,000, staff changed the FY20 revenue projection to include the August numbers. Staff also changed the FY20 projected expenditures to add the three items that are part of the budget amendment #3 on the Regular Meeting agenda this evening for approval. Two of the items affect the General Fund and one affects the Transportation Sales Tax Fund.

- *FY21 sales and use tax projections were updated.*

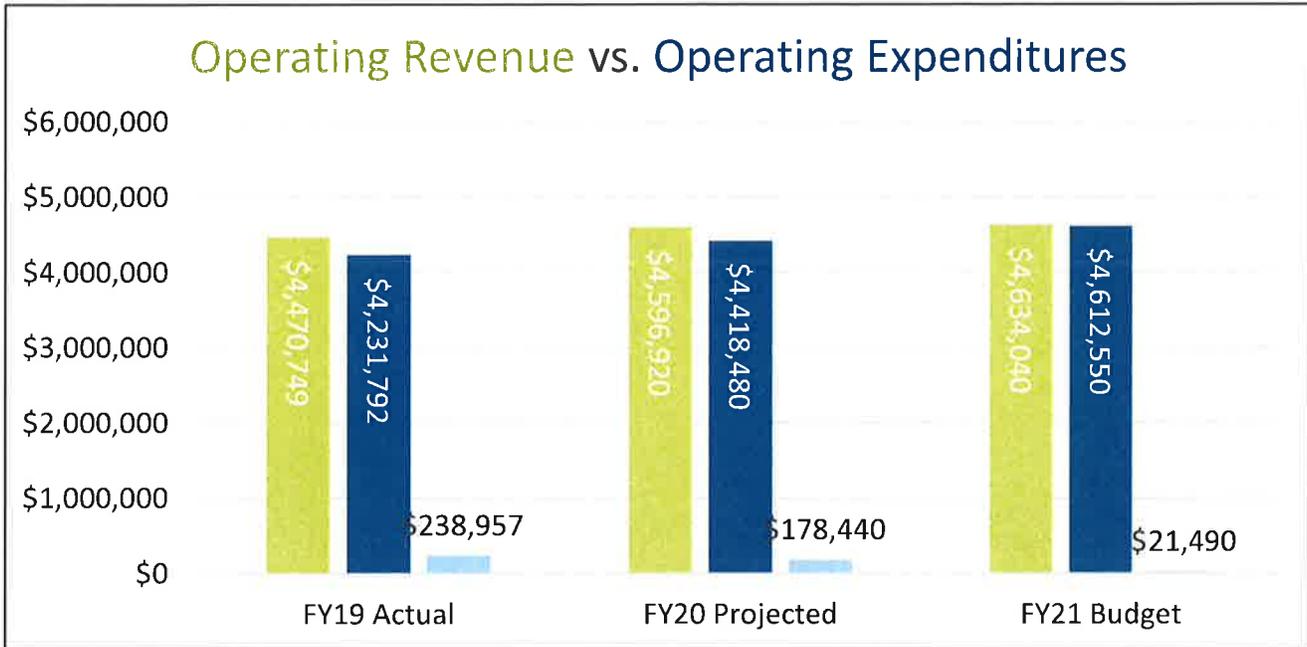
Based on discussion at the August 4 Work Session:

- *FY21 senior center rental revenue projections were updated.*
- *FY21 operating expenditure projections were updated to include the Visit KC partnership, the continuance of the radio replacement program in the Police Department, the increase in the dispatching cost for the Police Department,*

*reductions in senior center operating costs, and reductions in City Hall building repairs and training and travel expenses for the Administration and Police Departments.*

- *FY21 CIP expenditure projections include additional City Hall renovations (lobby, restrooms, administrative offices, and kitchen).*

**GENERAL FUND  
OPERATING BUDGET HISTORY**



**CHANGES TO RECOMMENDED OPERATING BUDGET**

Original Recommended FY21 Operating Revenue = \$4,597,900

Sales Tax Revenue [+\$13,070 change]

INCREASED FY20 PROJECTION BY \$39,670

REDUCED 1.25% PROJECTED INCREASE FOR FY 21 TO A 1% DECREASE

KEPT 1% INCREASE FOR NEW SALES FROM MARKETPLACE

Use Tax Revenue [+\$19,350]

INCREASED FY20 PROJECTION BY \$27,180

REDUCED 7.5% PROJECTED INCREASE FOR FY21 TO A 5% INCREASE

Senior Center Rental Revenue [+\$3,720]

FROM 8-4-20 WORK SESSION DISCUSSION ON SENIOR CENTER

Total of Above Changes = +\$36,140

Revised Recommended FY21 Operating Revenue = \$4,634,040

## **CHANGES TO RECOMMENDED OPERATING BUDGET**

Original Recommended FY21 Operating Expenditures = \$4,589,690

Visit KC partnership [+\$1,500 change]

Platte County dispatching [+\$15,690]

Police Department radios [+15,000]

8-YR REPLACEMENT PROGRAM; 3 RADIOS/YEAR @ \$5,000/EACH

Senior Center Phone/TV/Internet [-\$2,830]

FROM 8-4-20 WORK SESSION DISCUSSION ON SENIOR CENTER

City Hall Miscellaneous Building Repairs [-\$1,000]

IMPROVEMENTS WILL NEGATE NECESSITY FOR REPAIRS

Training & Travel [-\$5,500]

REDUCED ADMIN AND POLICE TRAINING BUDGETS

Total of Above Changes = +\$22,860

Revised Recommended FY21 Operating Expenditures = \$4,612,550

## **FY21 OPERATING BUDGET HIGHLIGHTS**

Projected FY21 Operating Revenue = \$4,634,040

Projected FY21 Operating Expenditures = \$4,612,550

Operating Revenue Over/(Under) Operating Expenditures = \$21,490

Balanced Budget!

## **REVIEW OF BEGINNING CASH BALANCE**

Projected FY21 Beginning Cash Balance = \$3,152,642 [+\$26,860]

40% Policy-Required Reserve = \$1,845,020 [+\$9,144]

\$960,000 invested in CDs (52%) maturing 2/15/2021

\$885,020 in regular bank account (48%)

Getting current CD rates to see if we should invest this portion now

Excess Cash on Hand = 3,152,642 - 1,845,020 = \$1,307,622 [+\$17,716]

Provides support for cash flow needs

Available to spend on CIP or other one-time expenses

Dan explained that staff increased the projected FY21 beginning cash balance by about \$26,000 for a total of \$300,0152. Staff increased the Sales and Use tax projections by about \$66,000 then we deducted \$25,000 for beginning the Parks and Recreation Master Plan and deducted another \$15,000 for the implementation of the Police radio replacement program. The \$66,000 - \$25,000 - \$15,000 leaves the \$26,000 added to the cash balance. The 40% required reserve is now \$1,845,000 which is about \$9,000 higher than it was at the last presentation due to the increase

in the projected expenditures. Dan noted that staff is looking at CD rates right now he said they are not great, but staff is in communication with the bank to see what the best plan is going forward.

**CIP & ONE-TIME EXPENSES - \$902,500**

- City Hall Improvements = \$315,000 [+\$220,000]
  - LOBBY, RESTROOMS, KITCHEN, & ADMINISTRATIVE OFFICES
- Records Management Software = \$100,000
- Phase I Campground Electric Upgrade = \$37,500
  - Phase II in FY22 and Phase III in FY23
- Transportation Master Plan & Complete Streets/Trails = \$100,000
- GIS & Asset Management = \$100,000
  - \$200,000 project split 50%/50% with Public Works Department (Utilities)
- Engineering – Combined Streets/Parks Building = \$250,000
  - Engineering RFQ in FY21
  - Construction in FY22

Cynthia presented the Board the highlights of the reconfiguration of City Hall.



The areas that are shaded are those that would be affected through the \$315,000 estimated renovation costs. The vestibule would be reconfigured to create a breezeway and there would be a double door system. There are two doorways on the sides currently that will be closed in so you will come straight into the lobby

area. The customer service area will basically stay the same with a few minor changes. A conference room would be added with an access off the lobby and off the administrative area. There would be some reconfiguration of the office space but predominantly on the administrative side of the building would be paint, carpet, replacement of ceiling tiles as necessary and lighting. The reconfiguration of the lobby area does include some work on the police side, move the police clerk to the front area off the vestibule and an interview room. There would be a reconfiguration of the breakroom area to make it work area for the copier and a mailroom on the west side of the kitchen area. The two restrooms would both be reconfigured and would have new flooring and paint. In the area where the police clerk is now the ceiling will be dropped so that in the interim between the time that this work is complete until future potential renovations to the police side we could have work space for the detectives to have a larger space and separation.

Cynthia explained that in discussions with A3G, we anticipate bringing forward a change to their contract to include design work and contract administration for this project on October 6. That total would be just under \$7,000. Staff anticipates looking at the Work Session on October 20 to present a full scope and an understanding of this project with the hope that we would be able to bid the project on October 21 with the award of bid in November. Construction would be completed through the winter if approved as part of the budget.

Dan continued with the budget recap.

### **TRANSFER TO OTHER FUNDS - \$40,000**

Vehicle & Equipment Replacement Fund Seeding = \$40,000  
Ideal Fund reserve would be \$500,000

Current plan is to transfer \$40,000 each of the first 10 years to establish 80% of the reserve (\$400,000)

Utilizes sales revenue from selling City-owned vehicles over the first 4 years to offset the first 4 years' monthly lease amounts

Operational transfers to start in year 5 beginning with \$30,000 and increasing 5% each year

These operational transfers will cover the monthly lease amounts and add \$100,000 to the reserve between years 5 and 12

### **UTILIZATION OF EXCESS CASH ON HAND**

- Beginning Excess Cash On Hand = \$1,307,622 [+\$17,716]
- CIP & Other One-Time Expenses = \$902,500 [+\$220,000]
- Transfer to Other Funds = \$40,000

- Ending Excess Cash on Hand = \$365,122 [-\$202,284]  
Equivalent to 7.9% over and above required reserve

**REVIEW OF ENDING CASH BALANCE**

- Ending Excess Cash On Hand = \$365,122 [-\$202,284]
- 40% Policy-Required Reserve = \$1,845,020 [+\$9,144]
- Operating Revenue Over/(Under) Operating Expenditures = \$21,490
- Projected FY21 Ending Cash Balance = \$2,231,632 [-\$179,870]  
Equivalent to a 48.4% reserve

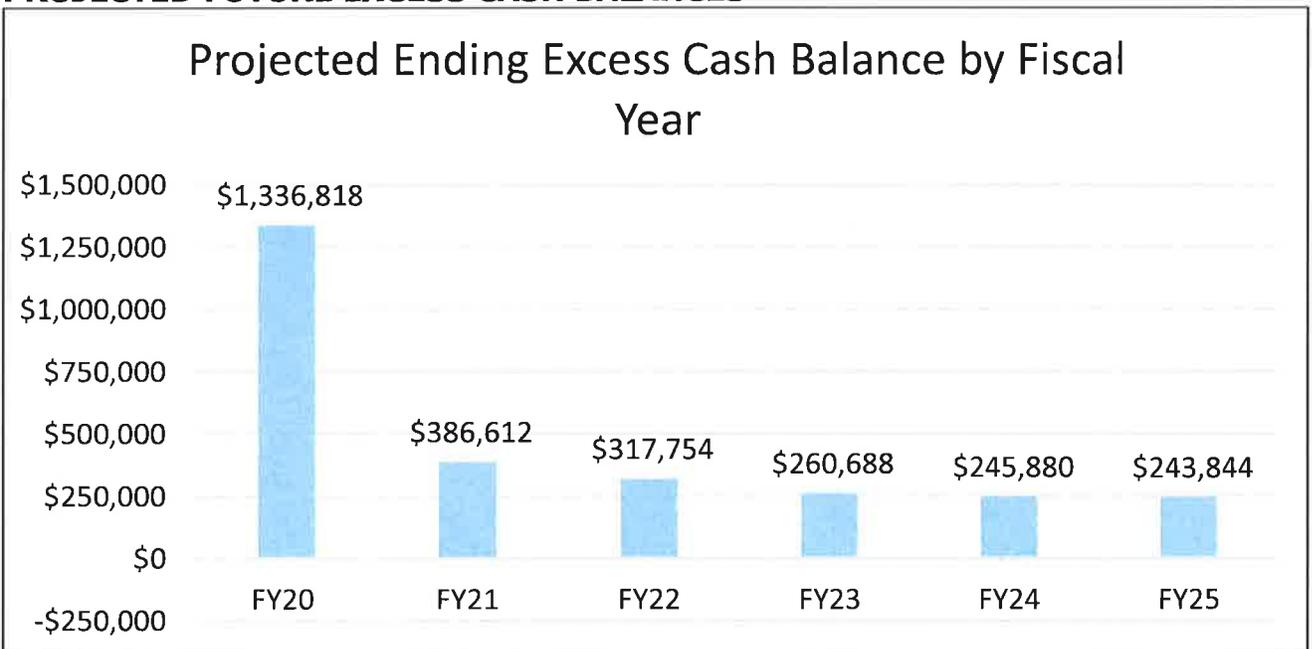
**FUTURE CIP - \$60,000**

- Campground Electric Upgrades  
Parks & Recreation Department  
Phase II in FY22 - \$30,000  
Phase III in FY23 - \$30,000
- Construction – Combined Streets/Parks Building  
Public Works and Parks & Recreation Departments  
Construction in FY22  
Likely funded through Certificate of Participation (COP) or GO Bond

+ Future \$40,000 Transfers to VERF in FY22 – FY30

\*POLICE RECONFIGURATION WITH PUBLIC SAFETY SALES TAX\*

**PROJECTED FUTURE EXCESS CASH BALANCES**



This is over and above the 40% reserve.

Dan noted that staff made some changes from the last budget presentation to this presentation. The August and September Sales and Use tax numbers came in higher than what our projections were. We continue to see the trend of those revenues exceeding what were projected.

The health insurance premiums during that first presentation included a 15% increase in the FY21 budget. We received those numbers on Monday and that increase came in at basically double. Staff is looking at ways to potentially reduce that number using our broker to negotiate it down. We could possibly switch providers which we have done a couple years in a row now and prefer not to do again. Another option would be changing the structure of our employee-employer percentage split. Staff found that on average the City contributes more as an employer to those premiums than the average entity our size does and could potentially increase what the employee pays to those plans.

Cynthia added that given the financial condition in which we find ourselves with the increased sales tax revenues and as Dan has indicated the sales tax collections were higher in August and September. Cynthia proposed we continue to work with our broker and try to bring the increase down to a lower number, one more in the range of 20 to 23%. Then begin working with employees to set up expectations of a higher contribution level by them in the coming year. She said she is not thrilled with asking employees right now to increase the amount they are contributing on their health insurance but set up expectations in the future.

Alderwoman Wilson asked if the increase was across the board for other entities or did we have higher claims again?

Cynthia said that is an ongoing point of question and concern with our broker. We are not able to get good comparative data on that information. We just got this increase information yesterday, so our broker is trying to digest that, and we need to have some discussions with them. Also as indicated we may need to look at a different brokerage for providing those services. We do know that there are a few instances of some high cost claims but because we are a small organization, they cannot share that information with us due to HIPPA.

Cynthia said that from the insurance perspective there is still work to be done and staff requests direction from the Board.

Dan noted that with the September Sales and Use tax numbers coming in higher than what we had projected it is likely that the beginning excess cash on hand \$1,307,622 will increase. So, if the health insurance does end up coming in above the 15% after negotiations, we can look at doing a budget amendment to utilize a portion the excess cash on hand number to cover the increase.

Mayor Boley asked what the amount of the increase would total?

Nickie Lee, Assistant City Administrator, explained that the amount of the additional increase comes out to roughly \$36,000 depending on the outcome of open enrollment.

Alderwoman Wilson asked whenever there has been an increase in health insurance how much is generally passed on to the employee and how much does the City cover?

Nickie said that the last couple of years we have kept the proportionate shares the same, so it has been equally distributed.

Dan gave the example if an employee annual premium is \$6,000 the employee's portion would be around 10% and the employer pays 90%. If the plan increased to \$7,000 typically what we have done is kept the 10%/90% the same.

Alderwoman Wilson said that she understands that from an employee standpoint she would not want her portion to increase but as insurance costs go up, she believes that is the conversation that needs to be had.

Cynthia said that is the conversation we want to be having with employees over the next year. Her recommendation is that it be kept at the same level this year and start preparing employees for the change in the coming year.

Mayor Boley asked if the wellness program was put in place last year?

Cynthia explained that staff has explored pieces of a wellness program.

Alderman Bloemker asked if there was a tobacco non-use discount?

Cynthia said there was not, but staff continues to look at it.

Alderman Bloemker stated that plan design might help get us where we need to be. He also said that he agreed with Alderwoman Wilson and having the conversation with employees about paying more. He suggested either having a subcommittee or even possibly the Finance Committee sitting down and going through a pretty clear plan design and implementing them in future budgets.

Mayor Boley said he would like to see the increase negotiated down closer to \$25,000. Then prepare employees for an increased premium next year.

Alderman Chevalier asked when open enrollment for insurance was?

Cynthia explained that our policy year starts December 1 and open enrollment is typically through mid-November.

Alderman Bloemker said that theoretically we could possibly change the plan design this year.

Cynthia said that we absolutely could. She explained that we have changed the plan design every year that she has been here.

Alderman Chevalier said that he thought the tobacco discount was standard.

Cynthia asked that in review of the FY21 budget did the Board want additional discussion between now and October 6?

Mayor Boley said he would like the Finance Committee to meet to review and discuss the different plan design options.

Alderman Bloemker asked if it might be best to have a subcommittee do it?

Cynthia asked Nickie if we had a timeline when we might hear back from Bukaty, our insurance broker?

Nickie said she assumes she should hear something from Bukaty this week.

Mayor Boley suggested that Cynthia and Nickie work with Alderwoman Wilson and Alderman Bloemker on a time to meet and discuss the plan options.

Alderwoman Wilson and Alderman Bloemker both agreed to being on the subcommittee.

Mayor Boley suggested that after Alderman Bloemker and Alderwoman Wilson review and have the final number for the insurance get it to staff to update the FY21 budget to have it ready for adoption on October 6 for the first reading. He asked if any other Board member would like to be on the subcommittee?

No other Board member wanted to be on the subcommittee.

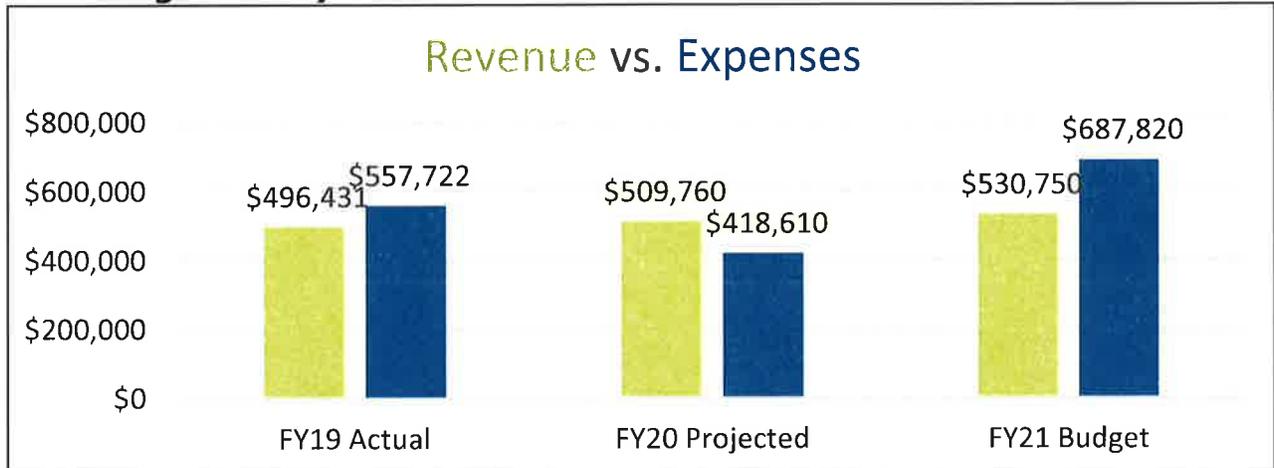
The Board all agreed that Nickie, Alderwoman Wilson and Alderman Bloemker meet prior to the October 6 meeting and have the numbers ready for the first reading at the October 6 Board meeting.

Dan resumed the FY21 Budget discussion.

## **TRANSPORTATION SALES TAX FUND CHANGES FROM AUGUST 18TH PRESENTATION**

FY20 expenditure projections increased assuming the approval of FY20 Budget Amendment #3 at the Regular Session this evening.

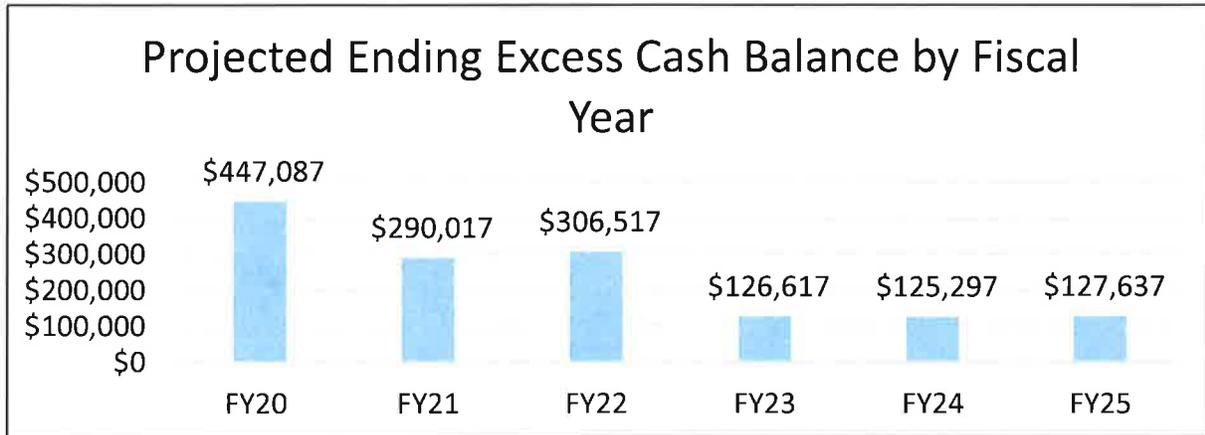
### **Budget History**



### **FY21 BUDGET HIGHLIGHTS**

- Projected FY21 Beginning Cash Balance = \$447,087 [-\$38,730]
- Projected FY21 Sales Tax Revenue = \$530,750
- Projected FY21 Operating Expenditures = \$177,820
- Projected FY21 CIP Expenses = \$510,000
  - Rock Creek asphalt overlay = \$185,000
  - Coulter Addition asphalt overlay = \$150,000
  - Micro-surfacing = \$75,000
  - North salt shed = \$100,000
- Projected FY21 Ending Cash Balance = \$290,017 [-\$38,730]

## PROJECTED FUTURE CASH BALANCES



### SPECIAL ALLOCATION FUND FY21 BUDGET HIGHLIGHTS

Projected FY21 Beginning Cash Balance = 0

Projected FY21 Revenue = \$520,000

\$20,000 from 2020 property tax over base (all taxing entities)

\$200,000 from 2020 sales over base

\$300,000 from 2020 CID sales tax

Projected FY21 CIP Expenses = \$520,000

\$512,000 in payments to the developer

\$8,000 in administrative costs

Projected FY21 Ending Cash Balance = \$0

Dan explained the auditors stated that we needed to include the Special Allocation Fund as part of our budget. The Special Allocation Fund is 100% associated with the Marketplace. It is a zero-balance fund and it is the recipient of property tax revenues that are over and above the base established in the TIF plan. It is the recipient of sales tax revenue over and above the base established in the TIF plan. It is also the recipient of the Capital Improvement District sales tax. The Capital Improvement District has its own board which submitted a budget to the Finance Committee last week so the \$300,000 comes from their budget amount. The \$20,000 for property tax and the \$200,000 for sales tax comes from staff calculations.

Dan explained that the developer of the TIF has to submit reimbursement requests, but they have not done that yet. Staff assumes that they will submit their request in 2021 and staff anticipates their request will be more than what we can reimburse at this point. The TIF plan does say that the reimbursement requests need to be approved by the Board of Alderman, once approved we can begin making the reimbursement payments out to the developer.

Dan noted that the FY21 budget discussion tonight only contained the changes requested by the Board at the September 1 meeting.

Dan stated that he would work with Nickie after her meeting with the subcommittee on the insurance plan and get it included in the General Fund budget and include a summary of any changes that are made for the October 6 first reading of the FY21 recommended budget.

### **3. Discussion of Drainage Issue at 104 North Bridge Street**

Chuck Soules, Public Works Director, gave a summary of the issue. In 2018 the City completed the Downtown Streetscape Project. The project included improvements along Main Street from 169 Highway to Commercial Street. During the design an undocumented connection to the storm sewer system was found in Remembrance Park and at that time it was assumed to be old and unnecessary. The line from the park was not reconnected. Following heavy rains in 2019 and the building at 104 North Bridge Street, owned by Jim Owens, experienced some flooding. The line was apparently installed many years ago because no current staff was aware of it and what the purpose of it was. When the improvements to Main Street were completed it was assumed it was just an abandoned line. Mr. Owens, the owner of the building did file a claim with the City's insurance company. Thomas McGee did make a good-faith cost of defense offer of about \$2,500 to Mr. Owens and he has not accepted it at this point. Instead Mr. Owens requested to discuss this issue with the board.

Chuck stated that a couple of things that the Board should probably know about is that there are other businesses along North Bridge Street that are experiencing some water issues. There are a couple buildings that have mounds of concrete or asphalt trying to divert water from their building. Recently the real estate office has expressed interest in participating or doing some improvements to keep water from his building. The alley is not really a public alley because a lot of the property where everybody is using as an alley is owned privately.

Chuck noted that he presented in the packet a few options for the Board to consider. If the private drainage line were to be re-established, depending on how and where it exactly lays and where it was cut off, some of the existing improvements and landscaping in Remembrance Park would have to be removed and replaced. Staff did look at the elevation of the City's storm sewer box and the area inlet and it is possible to tie into the storm sewer box. The estimate for this would be around \$5,000-\$10,000 including replacing the sidewalk and landscaping, replacing the line and tying into the storm sewer box.

Another option would be to extend the line and let it drain into the alley above ground. An estimate for this would be around \$5,000 including landscaping, replacing the line and additional pipe.

Since other businesses are also experiencing water drainage issues, another option could be to rebuild the "alley" to accept the runoff or install a storm sewer system within the "alley". These options would have a larger cost which could be shared between all the benefiting properties. First, the City would have to obtain the property rights for an easement to build such improvements in the "alley" area.

Chuck explained that third choice would be more expensive at possibly \$50,000 plus. and he did not know if people are prepared for that expense.

It could be added as an alternate in the bid of our next phase of the Streetscape and at least see what the prices are.

Chuck explained that staff is requesting direction from the Board: do they want to reconnect line, who is going to pay for that reconnection and are we going to defer any project that we currently have scheduled? He asked what the priority was for this one private service line? Or do we look at a bigger drainage area project taking into consideration all the other businesses as well and try and come up with a solution?

Alderman Chevalier asked if best practice when you come across lines and you do not know what they are do you do research on them?

Chuck said he could not answer that because he did not know what the situation for this was. He said that when the contractors looked at the line it may have looked plugged, they may have tried to check it he just did not know. He said he would have probably done a little more investigating because the inlet is only 100 feet away.

Alderman Chevalier asked if there is someone at the City that signed off on cutting the pipe and not reconnecting it?

Cynthia said that she could not recall what the process was for this. She said there was probably some discussion, but because it led to Remembrance Park it would not be needed anymore since there is no need for an irrigation system there. She explained that we were not aware of the off the books understanding of that connection.

Mayor Boley said that typically a storm drain would have an easement.

Chuck said it would have an easement, license or some type of agreement to where you are cutting across city property and tying into a city storm sewer. Chuck said he did not think there were any mistakes made.

Cynthia said she did not think there was any nefarious intent. She explained that with many of our projects staff has come across lines and not known where they were and are continually trying to improve our processes and our documentation of where lines are located.

Alderman Bloemker stated that Mr. Owens came to a Board meeting about a month and a half ago and the meeting ended early. Alderman Bloemker invited Mr. Owens to come back so he could address his drainage issue.

Mr. Owens said there should be no problem finding the line that was cut and capped. He said he had a guy tracked it and hit dirt and could not go any further. He said you could get a bead on that line and run down to the sidewalk then to the City storm drain. He stated it would not be a big deal to locate it.

Alderman Bloemker asked Mr. Owens what his proposal would be for the City?

Mr. Owens said he just wants the line hooked back up.

Alderman Bloemker asked Mr. Owens who should pay for it?

Mr. Owens read a letter from an old tenant, Bill Hillix, who leased the building for 34 years. In his letter Mr. Hillix stated that the building had never flooded until the City had bought the property next to it. That is when the drain was installed.

Mr. Owens stated that his family has renovated several properties in Smithville and never had an issue with City until the City bought the property where the Remembrance Park is now. He spoke with the then City Administrator, Mike Schrage, and the City put in a storm drain that took care of the problem. Then the City constructed the Streetscape and did not hook the storm drain back up. After having water back up into his building the City gave him a form to fill out for the insurance claim. The insurance adjuster contacted him to pay him for damages and he told her it was an ongoing problem and he could not repair the building until the drainage issue was fixed. The representative for the insurance company asked Mr. Owens if they could send out an adjuster and he said yes. The adjuster came out and assessed the damage and he was later sent an offer and a release form. He said the insurance adjuster told him that the insurance only takes care of the damage to the building and the City was responsible for the drainage issue. Mr. Owens said he thinks it should be hooked back up.

Alderman Bloemker asked what year Remembrance Park was purchased?

Mr. Owens said it would have been purchased in the 1980's.

Cynthia said that City Administrator Mike Schrage was here in the early 2000's.

Alderman Bloemker said the issue is we did not have any documentation of what the line was for. He said that disconnecting a line that we thought was just drainage for a park seems reasonable.

Mayor Boley asked Mr. Owens again what he wished the City to do about this issue?

Mr. Owens said he wants the drain hooked back up.

Mayor Boley asked what the budgeted amount for the Remembrance Park renovation?

Cynthia said she believed it was \$7,500-\$8,000 and the work was done in 2018.

Mayor Boley asked Chuck what he thought the cost would be for tearing up the new sidewalk, putting in a new storm drainpipe and putting in a new sidewalk?

Chuck said it really depends on where the pipe is located and what condition the pipe is in. He said it could be relatively simple if it is right under the first panel of sidewalk and where we can connect back into it.

Alderman Bloemker said he would be more interested in a long-term solution. He would like us to work with the business owners with drainage issues, so it fixes the problem for everyone. He would also like to have everyone involved participating in it.

Mr. Owens said that he needed the drain hooked up now.

Alderman Chevalier asked if there was some sort of a temporary solution, we could do so that this portion can be hooked up or put a temporary pipe somewhere?

Chuck said that was the second option he gave. We could find where that pipe is, dig up some pampas grass and just let the drain pop out of the ground. There is enough fall between drain where it leaves at Mr. Owens property and where we could just let it dump onto the ground like a surface drain. He said there is enough fall, but it may hold a little water in the pipe, but it will not go back into the building. We could potentially do this on an interim basis because it will take some time to figure out that inverted crown so we can get everything to drain. This would be the minimal cost, but these are only ballpark figures.

Mayor Boley said he was not a fan of on the fly engineering to solve a problem.

Cynthia said that a situation like that would create a similar situation we are dealing with now. She also stated that the floor of Mr. Owens building is below grade level.

Mayor Boley said it was hard for him to believe that even if they City would fix this Mr. Owens would not be back saying that there were other issues the City needed to take care of given the history with Mr. Owens.

Alderman Bloemker said that he was interested in the long-term solution to fix the problem for everyone. He said that process will involve acquiring easements. Alderman Bloemker said that adding it to the next phase of Streetscape might be the solution.

Chuck said he would sit down with Mr. Owens tomorrow and explain that the City is trying to do a bigger project to take care of everybody.

Alderwoman Wilson agrees with the long-term solution.

Mayor Boley said that Chuck will work with Mr. Owens and look at finding a permanent solution for all the businesses involved.

#### **4. Adjourn**

Alderman Bloemker moved to adjourn the Work Session. Alderman Chevalier seconded the motion.

Ayes – 6, Noes – 0, motion carried.

Mayor Boley declared the Work Session adjourned at 7:10 p.m.

  
Linda Drummond, City Clerk

  
Damien Boley, Mayor